

Report of the Secretary

56st Annual Meeting of the Board of the Conference

The Minutes of the acts and proceedings of the 55th Annual Meeting of Penn Central Conference of the United Church of Christ, in session at the Susquehanna University, Selinsgrove, Pennsylvania, June 9-10, 2017 were recorded, tabulated, edited, duplicated and distributed among the churches of the Conference, to officers of the denomination and/or any other person or institutions concerned with the same.

The Minutes of the meetings of the Executive committee and Board of Directors of the Conference have been kept, recorded, duplicated and distributed among the officers, members of the Board of Directors and staff, and copies are filed with the Secretary and in the Conference Office, and are available to all persons interested in and authorized to review them. A record of the attendance of all members of the Board of Directors, Executive Committee and staff at all meetings is recorded with these Minutes.

PERTINENT ACTIONS TAKEN BY THE BOARD OF DIRECTORS AND THE EXECUTIVE COMMITTEE

(A full text of meeting minutes is available in the Conference office).

MEETINGS OF THE BOARD OF DIRECTORS AND THE EXECUTIVE COMMITTEE

The Board of Directors met as follows: June 9, 2017, October 14, 2017, January 13, 2018, April 7, 2018.

June 9, 2017 meeting was brief and focused on Board Orientation.

October 14, 2017 The Board of Directors voted:

1. To approve staff housing allowances for 2018 as:
 - Monica Dawkins-Smith \$24,000
 - Betsy Bruaw \$22,000
 - Nora Foust \$22,000
 - Richard Luciotti \$5,000
2. To adopt the UCC Pension Plan Rules as the rules governing PCC Employee Pension Plans.
3. To borrow \$20,000 from the Conference Line of Credit
4. To transfer the balances in the Hartman Center Swimming Pool Fiduciary Account \$43,963.45 and Hartman Center Administration Account \$3,205.76, for a total of \$47,169.21, to the Construction Loan with Centric Bank.
5. To add the roof for Michaux Lodge to the current construction loan (which only included the administration building and swimming pool).
6. To change title from *Designated* Associate Conference Minister for Ministerial and Congregational Excellence to Associate Conference Minister for Ministerial and Congregational Excellence
7. To accept Hartman Center Board Committee recommendation to continue 2018 camper rates at the current schedule.

January 13, 2018 The Board of Directors voted:

1. To approve PCC Gift Acceptance Policy
2. To accept recommendations to 2019 Budget of new line items for:
 - Disaster Readiness and Recovery \$2,700
 - E & R Historical Society \$1,000
 - Youth Ministry \$1,000
3. To suspend the practice of staff members donating honoraria to PCC for Rev. Patty Dodds.

April 7, 2018 Board of Directors voted:

1. To adopt the basic agenda for the 56th Annual Meeting
2. To designate the offering from the 56th Annual Meeting to be distributed: 50% to Our Churches Wider Mission (OCWM) and 50% toward Lancaster Theological Seminary
3. To appoint the Executive Committee to serve as the Committee of Reference to review any resolutions submitted and propose if and how they should be presented to Conference Annual Meeting.
4. To hold regularly scheduled meetings of the Board of Directors in the 2018-19 program:
 - Friday, June 8, 2018 – Susquehanna University-Annual Meeting
 - Saturday, October 20, 2018
 - Saturday, January 5, 2019
 - Saturday, April 6, 2019
5. To adopt the Clergy Compensation Guidelines for 2019 and commend to the congregations of Penn Central Conference.
6. To adopt 2019 Hartman Center budget at \$269,400.
7. To adopt 2019 Penn Central Conference budget at \$1,071,954
8. To adopt Hartman Center Strategic Plan
9. To secure services of structural engineer to evaluate structural viability of Stone House at Hartman Center.
10. To approve Personnel Policy changes to Sections 201.1i; 202.1h (Page B4) and 204 (Page B6).
11. To provide a \$250 donation on behalf of PCC to the UCC Homes Benevolent Fund.

The Executive Committee did not meet during this past year.

Respectfully submitted,
Sue Sites